

**INCOME TAX  
EMPLOYEES  
FEDERATION**



**President: Ravindran B Nair**  
**9969234999**

*Since 1953*

**CENTRAL HEADQUARTERS**

A2/95, Manishinath Bhawan,  
Rajouri Garden, NEW DELHI-110027  
Tel.011-2510 5324; 2593 7462  
Website: [www.itefchq.org](http://www.itefchq.org)  
Email. itefcentral@gmail.com

**Secretary General: Rupak Sarkar**  
**8902198000**

Dated: 2<sup>nd</sup> March,2018.

**NOTICE**

Notice is hereby given that the first meeting of the newly elected Secretariat of the ITEF CHQ will be held on 16<sup>th</sup> March, 2018 at its Hqrs. Manishinath Bhawan, A-2/95 Rajouri Garden, New Delhi at 11 AM to discuss the following agenda items:

1. To formulate the Departmental & Common demands on the basis of the resolutions passed in the Conference.
2. Review of the pending issues and finalise the programme of agitations, if required.
3. Organisational Issues :
  - (i) Appointment of Chairman, Disciplinary Committee.
  - (ii) Development/process about Recognition.
4. Any other matter with the permission of the Chair.

All the Secretariat Members, Auditor and Com. K K N Kutty, Staff Side Member (JCM) from ITEF are requested to attend the meeting positively.

Yours Comradely

**(RupakSarkar)**  
Secretary General

To

- (i) All the members of the Secretariat of the ITEF CHQ.
- (ii) The Auditor, ITEF
- (iii) Com. K K N Kutty, Staff Side Member(JCM).



